

Substantive Policy Statement Regarding Reporting of Travel Expenditures #11

11. Reporting Travel Related Expenditures:

A. Direct campaign expense. Expenditures for travel relating to the election of a statewide or legislative office candidate shall be considered a direct campaign expense and be reported by the candidate's authorized committee as expenditures, except as provided by A.R.S. §16-901(5)(b)(iv), and below.

1. Solely campaign trip. For a trip that is entirely campaign-related, the total cost of the trip shall be a direct campaign expense and shall be reported accordingly.

2. Partial campaign trip. Expenditures allocable for campaign purposes shall be reported and calculated based on the mode of transportation actually used, starting at the point of origin of the trip, via every campaign-related stop and ending at the point of origin. For a trip that includes campaign-related and non-campaign related stops, that portion of the cost of the trip allocable to campaign activity shall be a direct campaign expense and a reportable expenditure. If a trip is for campaign and non-campaign purposes, no less than fifty percent (50%) of the cost of the trip shall be apportioned to "campaign purposes." Campaign activity includes soliciting, making, or accepting contributions, and expressly advocating the election or defeat of a candidate. Other factors, including the setting, timing and statements or expressions of the purpose of an event, and the substance of the remarks or speech made, will also be considered in determining whether a stop is campaign-related. A brief, incidental contact shall not cause a 'non-campaign' stop to be considered a 'campaign stop.'

3. Shared campaign trip. Where a candidate conducts any campaign-related activity with other candidates, this shall be considered a joint expenditure pursuant to R2-20-703(c) and each candidate shall pay their proportionate share of the cost.

B. Persons traveling with or on behalf of a candidate.

1. Candidate. Travel expenses of a candidate on campaign-related travel shall be treated as direct reportable campaign expenses.

2. Others. Persons traveling with or on behalf of a candidate may choose to pay their own traveling expenses, which shall not be considered a contribution to the candidate.

C. Transportation costs.

1. Length of trip. If the one way length of a trip is less than forty miles from the candidate's home or office, then no reporting of travel related expenditures is required.

2. Reporting costs. If a candidate travels by means of a mode of transportation that is owned or leased by the candidate, other private person, or non-commercial entity ("Private Owner"), the candidate's campaign shall reimburse the Private Owner for the value of the travel of that mode of transportation and report the expenditure or if no reimbursement occurs, the value of the in-kind contribution by one of the following methods, at the candidate's choosing:

a. City served by commercial service. If the travel is to a city served by regularly scheduled commercial service, then the lowest non-discounted fare for that mode of transportation; or

b. City not served by commercial service. If the travel is to a city not served by regularly scheduled commercial service, then the charter rate comparable to the service provided under existing Arizona state contracts; or

c. Mileage or rental rates. The campaign may use the state mileage reimbursement rate for that mode of transportation, or a current publicly available rental rate. The mileage reimbursement rate for automobiles shall be at least 10¢ per mile and no greater than the current state mileage reimbursement rate (which is 40.5 ¢ per mile in 2006). The mileage reimbursement rate for airplanes shall be 99.5¢ per nautical mile in 2006.

d. Use of State transportation. A candidate who uses state owned transportation for campaign purposes shall pay the state mileage reimbursement rate or daily rental rate to the applicable State agency for travel allocable to the campaign.

D. Circumstances where payment not made to owner. If an owner of transportation, or public accommodations is not reimbursed, whether as a result of legal prohibition or otherwise, then the candidate shall either report an in-kind contribution or shall remit the value of the transportation or public accommodations to the Clean Elections Fund.

E. Log/Timely Reports.

1. Log. For campaign related trips of more than eighty miles, a candidate shall keep an itinerary of the trip, including name and type of event(s) attended, location, list of all persons accompanying the candidate, and whether the persons were paid or volunteers. The log shall also record which method of cost reporting was used, and if the cost reporting was based upon published rates, a copy of the published rate. The information shall be kept for two years from the date of the general election for that office.

2. Timely reports. The candidate shall report all campaign related travel on a timely basis within the reporting period in which the travel occurred and under no circumstances more than thirty days from the date of travel.

Agenda Item VI (B)
Comments from
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